



CIPS Advanced Certificate in procurement and supply – Level 3

The CIPS Level 3 Advanced Certificate in Procurement and Supply is designed for those in an operational role who need the capability to carry out all tasks associated with procurement and supply operations efficiently and effectively.

It will provide you with the tools to really add value to your role and to the business, including developing the knowledge to understand demand management, arrange supply logistics, source new products and services more effectively, understand suppliers' costs and pricing, administer new contracts and develop effective relationships with key stakeholders.

This course consists of the following five units:

- **CIPS Unit AC1** - Procurement and Supply Environments
- **CIPS Unit AC2** - Procurement and Supply Operations
- **CIPS Unit AC3** - Procurement and Supply Workflow
- **CIPS Unit AC4** - Inventory and Logistics Operations
- **CIPS Unit AC5** - Procurement and Supply Relationships

Assessment Format

The assessment format consists of a multiple choice exam for four units, and one practical written exam. The questions are designed to simulate tasks which might be undertaken in the work environment.

Classroom based study helps students build confidence and maintain motivation by discussing concepts and work practices with other procurement and supply chain professionals from a wide range of organisations and industries, with the benefits of gaining insights into best practice processes tried and tested by other organisations.

Entry Requirements

No former qualifications or professional experience is necessary to enrol on this programme. It is ideal for junior buyers and people with under 2 years' experience in a procurement/ supply chain related role.