

## CIPS Course Delivery and Costs

APA Procurement Training is able to flexibly tailor the delivery of our courses according to your specific needs and circumstances. Here are some of the options available.

### **Class based learning at our centre in Swindon**

This is based on one half day class study session each week during the academic year from September to July at APA Procurement and Supply Training's learning centre in West Swindon. There are 6-7 class tuition sessions per module, 1 revision session and one exam attendance.

This option provides comprehensive course coverage in class. It also enables you to benefit from interaction with procurement professionals from different backgrounds and to learn from practices in different kinds of organisations and in different sectors of activity.

The standard training investment for class based learning at our centre in Swindon is between £1,700 - £2,100 for a full year programme of study. This includes all course books plus additional learning materials, as well as full tuition and exam preparation and the administration cost to sit the exams at our centre in Swindon. Exam booking fees and CIPS student membership are payable direct to CIPS.

### **On-site course delivery at company or external locations**

On-site or external location delivery can be tailored to individual organisations. We can provide full or half day sessions on a weekly, fortnightly or monthly basis or at individually arranged timings within the parameters of the CIPS academic terms which end in November, January, March, May and July.

Depending on the number of tuition sessions included, this option can either provide comprehensive syllabus coverage, or more intensive class course coverage supplemented with guided learning activities outside of class. The major advantage here is the reduced time outside of work activity.

Investment in on-site delivery very much depends on the number of tuition sessions selected, but are in line with standard class tuition fees.

### **Distance learning with face to face tutorial support**

This option is based on the provision of learning materials and exercises on a weekly basis to guide you through the course material, supported by ongoing access to online tutor support via telephone and email. An optional face to face half day introductory session and final half day revision session is normally included to be held at mutually convenient locations.

Investment in distance learning very much depends on the level of tutorial support selected. Standard costs for the option outlined are from £1,700 for a full year programme of study, inclusive of learning and examinations centre fees.